

FWES Family/ Student Handbook Highlights 2018-2019

Please review the entire handbook for all information.

Read the entire Family/Student Handbook at www.fwes.wcpss.net.

Important Policy and Procedure Highlights:

- ◆ Always bring Photo ID to school for entry and sign in.
- ◆ Students may not be dropped off prior to 8:45am or in the lower lot during arrival.
- ◆ Parking on campus is only allowed in designated parking spaces. Thank you!
- ◆ Parents may not proceed to classrooms after the 9:05am bell during arrival.
- ◆ Visitors to Classrooms during the school day– must be approved WCPSS volunteer, have a pre-planned volunteer event and must sign in at the front office and wear Visitor tag always visible.
- ◆ WCPSS Dress Code applies K-12– please avoid sundresses without a t-shirt or sweater, head coverings (except religious observance), exposed undergarments, baggy pants, inappropriate language on shirts, etc.
- ◆ Transportation changes require a written note and cannot be taken over the phone– do not email teachers during the day as they may not have a chance to check email.
- ◆ All bus riders are required to maintain their bus tag on book bags each day to board the bus. Please make sure children have book bags each day with bus tag attached.
- ◆ Medications (Rx and over the counter) require doctor signature and form 1702
- ◆ WCPSS Policy 6140– Food during school day must meet healthy snack guidelines (see [Healthy Snack guide](#)); Food served to students must be prepared in a commercial grade kitchen (no homemade foods can be prepared to share with a classroom).
 - ◆ Birthday celebrations are not held during the instructional day. If a snack is brought to share it must comply with Policy 6140– no large sweet treats such as full size cup cakes, large cookies, etc.
 - ◆ Classrooms do not celebrate with parties for holidays. Celebrations planned are related to student learning and any food served must comply with 6140.
- ◆ School Lunch price for 2018-19 is \$2.55.
- ◆ There is NO lunch loan \$ for students who do not have lunch or \$ on their account. Parent contact will be attempted as soon as the school is made aware. Students will be served unlimited fruits and vegetables with water if the parent is unable to bring lunch money.
- ◆ Families visiting for lunch must sign in at the front office. Lunch visitors may take only their child out to a picnic table or table in the hall for lunch. Other students from the classroom may not leave the cafeteria with lunch visitors.
- ◆ WCPSS does not provide accident insurance for students. Parents may purchase insurance through <https://www.wcpss.net/domain/66>
- ◆ Parents meeting walkers should be on the front porch no later than 3:45pm (note that dogs are not allowed on campus for student safety)
- ◆ Carpool students may not be picked up from the staging areas– please wait in the carpool line. Patience is needed the first 2-3 weeks of the school year. Thank you!

Important Dates for Volunteer Registration for 2018-19:

- Volunteer registration is available during school hours now to beat the rush!
- Returning volunteers must reactivate no later than Nov. 15th (volunteer cards from 17-18 are active until November 15th)
- New volunteers must register before volunteering. Volunteer registration opens July 9th for 18-19 year. May register at any WCPSS school.
- New families from other WCPSS schools should reactivate and indicate FWES in the school list for 18-19.

